Checklist for MS/MPhil Student File					
Student Name					
Degree Name					
Registration No		Roll No			
S No		**Name of Document**	**Yes**	**No**	**Page No**
1	**File to be maintained by the Department for Record Keeping**	Secondary School Certificate or Equivalent			
2		Marks Sheet of Secondary School Certificate or Equivalent			
3		Higher Secondary School Certificate or Equivalent			
4		Marks Sheet of Higher School Certificate or Equivalent			
5		Bachelors or Equivalent Degree (14 Years Qualification)			
6		Transcript of Bachelors or Equivalent (14 Years Qualification)			
7		Master/ BS (4 Year) (16 Year Education) Degree & Transcript			
8		Copy of the first page of admission form at the time of admission by student			
9		CNIC			
10		Copy of the Merit List at the time of admission including student name			
11		Admission Confirmation letter			
12		Is there any third division in academic			
13		Is the CGPA (2.00/4.0 or 2.50/5.0) in semester system or 2nd division in MA/MSc or equivalent in the relevant subject in annual system?			
14		Test Score			
15		Character Certificate			
16		Migration Certificate			
17		Departmental Overall Merit			
18		NOC if required			

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